



## **Job Description**

### **IT Manager**

<b>Title:</b>	IT Manager
<b>Department:</b>	IT
<b>Reports To:</b>	Web Manager

<b>Last Update:</b>	1 <sup>st</sup> Sept 2011
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### Position Summary

The IT Manager's role is to manage the IT Infrastructure and liaise with and support any other person entrusted with providing IT Outsourced Services to the Company. The primary responsibility of the IT Manager is to ensure a smooth operation of the IT environment which supports the critical functions of the Company's Operations.

### Primary Requirements & Responsibilities

- Previous experience administrating windows desktops (park of 15-20 hosts)
- Previous experience administrating Linux platforms
- Routing knowledge (network settings, cabling, ...)
- Security knowledge (firewall, encryption, access management ...)
- Shell script skills (bash, perl)
- English speaking

### Secondary Requirements

- VOIP / Asterisk
- Knowledgeable in Oracle 9i,10g (administration)
- Previous experience with RedHat Enterprise
- PHP coding experience
- Knowledge managing IPSEC tunnels
- Cisco IOS knowledge
- French speaking (*an asset*)